

# Meetings and Seminars

2019-2020



Thank you for considering *The Lodge at Seven Oaks* and Conference Center for your upcoming meeting! We have several options for you and are flexible when packaging your event. We will take the time to explain each service and its associated costs. No request is too big for Seven Oaks, so please do not hesitate to ask.

*The Lodge at Seven Oaks* and Conference Center is located on 150 acres of beautiful timber in the scenic Des Moines River Valley conveniently located on Highway 30 a short drive from Ames and Des Moines. Situated at the base of the ski trails, our Conference Center with vaulted ceilings and natural knotty pine interior seats approximately 100 in a private and relaxed atmosphere with separate breakout spaces for meals or stations. Our venue is made up of our Main Lodge, Conference Center, Coal Creek Lounge and Kitchen.

**Contact the Seven Oaks Event Coordinator at 515-432-9457 ext. 303 to schedule a tour or to discuss your needs for a custom package and price for your event.**

Our facility is used for a wide variety of functions that vary in group size, days of the week, seasons, hours, activities, food/beverage selections and special requests. Prices are established with all these variables taken into consideration. Seven Oaks does allow outside caterers. During our winter ski season, rental of the Main Lodge and Conference Center, although limited, are available on certain days.

## Monday thru Wednesday Meetings & Seminars

**\$395.00**

Included in our rental:

- Eight (8) hour rental time
  - Wireless internet
- Pre-event setup of tables and chairs by site staff
- Round, rectangle and classroom tables with chairs
- Outdoor courtyard with tables, umbrellas & lights
  - Large lawn suitable for outdoor tents & games
    - Projector & Screen
- Microphone & Speakers

### Upgrades

- Catering Options- Inquire
- Table Linens - \$9.70ea\*\*
  - Bar Open\* - \$100.00
  - Bartender - \$18/hr
- Unlimited Soda & Lemonade - \$250.00

*\*This does not include a bartender.*

*A bartender is required.*

*\*\*Upgraded Linens Possible*



Here at Seven Oaks we offer a variety of activities that you can include with your rental of our facility. You can add canoeing, kayaking, river tube floats, paintball, skiing, snowboarding and snow tubing. Contact our event coordinator for more details!

\* June 1 – September 30 Friday and Saturday events may be subject to our wedding pricing if booked outside of 60 days before the event. Please ask our event coordinator for details.