

Weddings & Wedding Receptions

2020 - 2021



Congratulations on your engagement! Thank you for considering *The Lodge at Seven Oaks* and Conference Center for your upcoming wedding! We would be delighted to be a part of your special day.

The Lodge at Seven Oaks and Conference Center is located on 150 acres of beautiful timber in the scenic Des Moines River Valley conveniently located on Highway 30 a short drive from Ames and Des Moines. Situated at the base of the ski trails, *The Lodge at Seven Oaks* and Conference Center with vaulted ceilings and natural knotty pine interior seats approximately 400 in a relaxed and private atmosphere. Our venue is made up of our Main Lodge, Conference Center, Bar, Kitchen and outdoor lawn.

Contact the Seven Oaks Event Coordinator at 515-432-9457 ext. 303 to schedule a tour or to discuss your needs for a custom package and price for your event.

THE MAIN LODGE

The Main Lodge seats approximately 220 people. This space has sixteen-foot vaulted ceilings with natural knotty pine walls and large windows facing the ski slopes. Rental time begins at 8:00AM the day of your wedding/reception and will conclude by 12:00AM. Clean-up is required to start by 11:00PM. Any additional time will be charged an hourly rate.

THE CONFERENCE CENTER

The Conference Center comfortably seats 200 people and is attached to the Main Lodge. This space has vaulted ceilings with natural knotty pine walls, a fireplace and large windows facing the ski slopes. The Conference Center may be rented in addition to the Main Lodge.

RENTAL INCLUDES

- Wireless internet
- Pre-event setup of tables and chairs by site staff
- 44 round tables (48") Seats 6 per table
- 16 round tables (60") Seats 8 per table
- 40 classroom tables (18" by 48") Seats 2 per table
- 6 rectangular tables (6ft)
- 2 rectangular tables (8ft)
- Outdoor Courtyard with Tables, Umbrellas & Lighting
- A Large lawn suitable for Ceremonies, Tents & Games
- Exclusive Use of Coal Creek Lounge
- Bartender(s) for the duration of your event
- Exclusive Use of our Kitchen



WEDDING CEREMONY

Wedding Ceremonies may be held inside your rented space or outside on the lawn. The addition of the ceremony also includes the use of your choice between our two arches and contingency space for inclement weather.

Seven Oaks does not provide space for a wedding ceremony without rental of the Main Lodge.

FRIDAY SET-UP/REHEARSAL

The space rented for Saturday (i.e. either the Main Lodge or both the Main Lodge and the Conference Center) may be rented for a minimum of six (6) hours (starts at 10:00a) for set up and/or rehearsal.

- Additional hours may be added
- Time begins when you or your equipment is scheduled to arrive
- Bar open for up to four (4) hours (optional)

Packages

**Our Most Popular Package*

**Add any ala carte option to create a custom package for your wedding!*

Deduct \$285.00 for Reception Only Packages

Basic Package..... \$2,695

Rental of Main Lodge, Friday Set-Up for 7 Hours, Use of Kitchen, Bartender(s) and 1 Busser for 5 hours and Wedding Ceremony

Classic Package..... \$3,905

Rental of Main Lodge, Friday Set-Up for 7 Hours, Use of Kitchen, Bartender(s), Table Linens, 1 Busser for 5 hours, Unlimited Soda & Lemonade, Dance Floor (21x21) and Wedding Ceremony

Ultimate Package*\$5,105

Rental of Main Lodge and Conference Center, Friday Set-Up for 8 Hours, Use of Kitchen, Bartender(s), Table Linens, Cloth Napkins, 1 Busser for 5 hours, Unlimited Soda & Lemonade, Dance Floor (21x21), 1 Bottle of our House Champagne, Clean-Up and Wedding Ceremony

Supreme Package.....\$6,895

Rental of Main Lodge and Conference Center, Friday Set-Up for 8 Hours, Use of Kitchen, Bartender(s), Table Linens, Table Runners, Cloth Napkins, Chair Covers, Chair Sashes, Centerpieces, Card Box, 1 Busser for 5 hours, Coffee, Unlimited Soda & Lemonade, Dance Floor (21x21) 2 Bottles of our House Champagne, Ceremony Chairs, The Complete Service and Wedding Ceremony

Bonus: Book any package and receive a 20% off group activity coupon. Great for bachelor/bachelorette parties or fun outings with your friends and family! Canoe, river tube, kayak, paintball, ski, snowboard or snow tube.

Service Fees are included in pricing. Prices do not include sales tax. Gratuity is not included at Coal Creek Lounge. All prices are subject to change.

Ala Carte Options

FOOD AND BEVERAGE

Coffee (Regular & Decaf Available)

- Each serves 40 cups; includes cups

Unlimited Soda & Lemonade

- Includes cups

Bartenders

- Extra Bartender(s) Available (4 hour Min.)
- Events w/ more than 250 guests *require* a third bartender

Table Busser

- 4 hour minimum per busser

Table Service

- Plain & Ornate Place Setting Includes: Fork, Knife & Plate

Table Service Bussers (This is a MUST add for Table Service)

- Two Additional Bussers for 3 hours

Alcohol Options

- Domestic, import, craft beer, champagne & wine available

Kegs

- Must have a minimum of 125 guests for 2nd Keg
- Domestic – Coors Light, Miller Lite, Bud Light, Busch Lite, & Budweiser
- Craft – Blue Moon, Seasonal Sam Adams & Angry Orchard
- Local – *Exile*: Ruthie, *Boone Valley*: Irish Roxie Red, & *Firetrucker*: Uptown IPA



AUDIO/VISUAL

Electro-Voice Speakers, Wireless Microphone, & Lapel with soundboard and adapters.

- Can be used for ceremony, reception, or both with set up and tear down included.

Projector & Screen

SHUTTLE BUS TRANSPORTATION

This option allows for you, your family, and your friends to have the best time here at Seven Oaks without the worry or hassle of driving! We have a shuttle bus that will pick you and your guests up at your hotel and drop you off when you are ready to go home. With multiple round trips no one will be waiting to join or leave the party!

CLEAN-UP

Seven Oaks loves to make your day easier! Add this option and our Event Coordinator and her team will clean up after your event. Enjoy yourself and let us do the dirty work for you!

THE COMPLETE SERVICE

We love hosting events at Seven Oaks. Add this option and our Event Coordinator and her team will work together to set-up your event, including your rentals of outdoor chairs, centerpieces, chair covers, chair sashes and table runners. At the end of your event they will tear down and clean-up. No fuss no muss! Enjoy yourself at your event and let us do all the heavy lifting.



Ala Carte Pricing & Information

Reception Pricing

Main Lodge.....	\$1,795.00
Rental includes bartender(s) for the duration of event and includes use of the kitchen.	
Addition of Conference Center.....	\$990.00
Non-Alcoholic Event.....	\$300.00
Friday Set Up/Rehearsal (6 hours).....	\$550.00
Additional Hours.....	\$100.00/hr

Ceremony Pricing

Wedding Ceremony (Outdoor or Indoor).....	\$300.00
Consists of Arch and back-up rented indoor contingency space if weather does not permit outdoor ceremony	

Upgrades

Table Linens, Chair Covers, Chair Sashes, Table Runners, Cloth Napkins.....	Page 6
Centerpieces & Card Boxes.....	Page 7
Coffee.....	\$20.00
Unlimited Soda & Lemonade.....	\$250.00
Bartender.....	\$18.00/hour
Busser.....	\$18.00/hour
Clear Cake Plates.....	\$25.00/110
Clear Plastic Forks.....	\$5.50/110
Table Service: Plain Setting/Ornate Setting.....	\$2.80ea/\$3.00ea
Table Service Bussers.....	\$145.00
Domestic Keg.....	\$295.00/ea
Craft Keg.....	\$345.00/ea
Local Keg.....	\$395.00/ea
Special Alcohol Request.....	Inquire
Ballatore Gran Spumante.....	\$15.00/ea
Speakers, Wireless Microphone & Lapel.....	\$150.00/Ceremony...\$450/Reception...\$550/Both
Projector & Screen.....	\$35.00/day
Shuttle Bus Transportation.....	Inquire
18x18 Dance Floor.....	\$450.00
21x21 Dance Floor.....	\$550.00
Ceremony Chairs (Minimum of 150 Chairs; will include Delivery Fee).....	\$2.25/ea
Clean-Up.....	\$250.00
The Complete Service.....	\$600.00
Campfire (Approx.3- 4 hours).....	\$45.00
Canoe, Kayak, River tube and Paintball.....	Inquire

**Prices do not include sales tax. All prices are subject to change. Service fees are included in pricing.*

Rental Information

Table Linens

Polyester –32 Colors Available

90" Round.....	\$12.00ea
60" x 120" Rectangle.....	\$12.00ea
13" x 108" Table Runner.....	\$5.00ea

Polyester –White, Black & Ivory Only

62" x 62" Square.....	\$9.70ea
72" x 72" Square.....	\$9.70ea
52" x 120" Rectangle.....	\$9.70ea

Satin – Inquire for Color Options

85" x 85" Square Overlay.....	\$12.00ea
120" Round.....	\$17.00ea
90" x 156" Rectangle.....	\$17.00ea
13" x 108" Table Runner.....	\$5.00ea



Burlap

90" Round.....	\$12.00ea
120" Round.....	\$20.00ea
60" x 120" Rectangle.....	\$12.00ea
13" x 108" Table Runner.....	\$5.00ea

Sequin – Inquire for Color Options

120" Round.....	\$25.00ea
90" x 156" Rectangle.....	\$30.00ea
13" x 108" Table Runner.....	\$7.00ea

Lace – White

13" x 108" Table Runner.....	\$5.00ea
------------------------------	----------

Chair Covers & Sashes

Chair Covers –White, Black & Ivory

Spandex Chair Covers.....	\$1.50ea
Lifetime Chair Covers.....	\$2.00ea

Chair Sashes – 78 Colors Available

Spandex Chair Sashes w/ Rental of Chair Cover.....	\$1.00ea
Chair Sashes w/ Rental of Chair Cover.....	\$1.00ea
Chair Sashes w/o Rental of Chair Cover.....	\$1.90ea

Napkins/Overlay

Polyester – 78 Colors Available

20" x 20" Napkins/Overlay.....	\$1.00ea
--------------------------------	----------



Rental Information

Centerpieces

Vases

Cylinder Vase: 6", 7", 8", or 10"	\$2.50ea
Cylinder Vase: 15" or 18" (4" Wide).....	\$5.00ea
Cylinder Vase: 26" Tall (6" Wide).....	\$8.00ea
Square Cylinder Vase: 14"	\$5.00ea
Square Glass Vase: 4", 5" or 6".....	\$4.00ea
Rectangle Glass Vase.....	\$4.00ea
Trumpet Vase.....	\$5.00ea
Stretch Vase: 20".....	\$5.00ea
Stretch Vase: 24".....	\$6.00ea
Stretch Vase: 30".....	\$7.00ea
Fishbowl Vase.....	\$5.00ea
Hourglass Vase.....	\$5.00ea
Footed Hurricane Vase.....	\$5.00ea



Bowls

Garden Bowl.....	\$4.00ea
Trifle Bowl.....	\$4.00ea
Rose Bowl (Large).....	\$2.50ea

Mirror Tiles

Square 5"	\$1.00ea
Square or Round 8".....	\$2.50ea
Square or Round 12".....	\$2.50ea
Octagon.....	\$2.50ea

Misc. Centerpieces

Mint Julep Cup.....	\$4.00ea
Votive Cup w/ Candles (Square or Round).....	\$1.00ea
Lanterns (Black or Gold).....	\$7.00ea
Champagne Flutes (24" Tall).....	\$5.00ea
Wooden Rounds.....	\$4.00ea

Extras

Card Boxes

Birdcage.....	\$15.00ea
Cinderella Coach.....	\$15.00ea
Silver Gift Box.....	\$15.00ea
White Daisy Box.....	\$15.00ea
Treasure Chest (White or Ivory).....	\$15.00ea
Suitcase.....	\$20.00ea

